

## **Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun**

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### **AD HOC WORKING GROUP ON TRAINEE RECRUITMENT**

**October 4, 2012**

**MINUTES**

**9:30 a.m.**

The Board of Pilot Commissioners Ad Hoc Working Group on Trainee Recruitment met on October 4, 2012, at 9:30 a.m. at the Board of Pilot Commissioners office, 660 Davis Street, San Francisco, California. In attendance were Committee members Commissioners Wainwright, and Cronin. Staff members present were Executive Director Allen Garfinkle, Staff Services Analyst Kelly Dolcini and Office Technician Sigrid Hjelle. Members of the public present were Board President Knute Michael Miller and San Francisco Bar Pilots (SFBP) Captains Long and Melvin.

Open session:

#### **1. Call to Order and Roll Call.**

In the absence of Chairman Barbara Price, Executive Director Garfinkle called the meeting to order at 9:43 a.m. and had Staff Services Analyst Kelly Dolcini call roll. He then inquired of Committee members if there was a consensus of the Committee members present to allow Board President Knute Michael Miller to be acting chair of the meeting. There was a consensus in favor of having President Miller chair the meeting, which he agreed to do. A quorum was not established, as there were only two Committee members present. It was agreed the meeting would continue as a workshop to further explore the issues on the agenda.

#### **2. Reading and approval of minutes from September 6, 2012**

No quorum was established so no minutes were approved

#### **3. Review related correspondence.**

There was no related correspondence.

#### **4. Review history of changes in Board regulations concerning entry into the training program and existing threshold requirements for entry into the training program.**

This item was not addressed.

**5. Review and discuss changes to threshold requirements recommended by SFBP Committees. Draft regulations consistent with changes. Possible Committee action to recommend changes to full Board. Possible Committee action to recommend to full Board to assign changes to the Rules and Regulation Committee for formal rulemaking.**

The SFBP re-submitted the proposals to change the regulations dealing with minimum qualifications to sit for the exam with some modified language to make them more understandable. Several pilots were in the audience to provide background information on each proposal to assist in understanding the context of the proposals.

The Committee members and assembled pilots discussed the proposals but agreed that no action could be taken until a quorum was established and further discussion would need to take place at the next meeting.

**6. Public Comment on Matters not on the Agenda.**

There were no comments.

**7. Proposals for Additions to Next Month's Agenda.**

In addition to the proposal to provide more opportunities for maritime professionals to qualify to take the exam, Committee members would like to see agenda items addressing the need to further validate military command time, the validity of pilotage in other pilotage grounds, as well as considering minimum age limits for entry into the trainee training program.

**8. Adjournment**

The Committee adjourned at 12:16 p.m.

Respectfully submitted,

Kelly Dolcini  
Staff Services Analyst

